

FRASER VALLEY SQUARE & ROUND DANCE ASSOCIATION
GUIDELINES FOR FUNDING NEW DANCER CLASSES

1. Clubs in need of funding may apply to the FVS&RDA by submitting the **Application Form available here on Page 37.**
2. Clubs should have made the effort to obtain New Dancers and if feasible, work together with other Clubs to form a combined New Dancers Class.
3. Clubs shall present a budget for what they expect their costs will be for Hall Rental and Caller's Fees and include a projection of revenue expected from New Dancer Fees. Clubs should estimate how much they will be able to pay from the Club's resources to subsidize their New Dancer Class. Caller run Clubs would only have to do a budget for hall rental and revenue projection.
4. The recommended grant for a 'New Dancer' subsidy will be at the sole discretion of the Executive Committee and will depend on individual need and circumstance surrounding the application and the overall financial status of the Club. All information submitted will be confidential. The amount for any one application will not exceed \$500.00 per dance season.
5. Applications for subsidies must be received by the FVS&RDA and will be reviewed yearly. **Review date for funding will be January 15.** Request for funds must be received prior to this date.
6. The subsidization of Continuing 2nd Year Mainstream Classes may be considered by the FVA on individual needs and circumstances depending on FVA financial capabilities.
7. In the event that Clubs may not obtain all their requested funding for New Dancer Class from the FVSDA, they would be expected to carry out their own fund raising.
8. In the event a New Dancer Class is cancelled, every effort shall be made to find an alternative place for the dancers. Any monies received from the Association will be refunded to the Association.
9. Clubs will report the Number of Dancers who graduated at the end of the season and return Page 38 of the application form with the financial report by September 30th.

FRASER VALLEY SQUARE & ROUND DANCE ASSOCIATION

APPLICATION FORM FOR NEW DANCERS CLUB GRANT

NAME OF CLUB APPLYING FOR FUNDING

NAME: _____

ADDRESS: _____ Postal Code: _____

Telephone # (home) _____ E-mail: _____

Paid up member of the FVS&RDA: yes _____ no _____ for year _____

Please list other funding sources and amounts that you have applied for: _____

Please list other funding sources and amounts that you have received from them: _____

Projected Revenue from New Dancer Classes:

Price per night \$_____ per person times number of people _____, times number of nights _____ per season
.....\$_____.

Membership fees \$_____ (if any) per person times number of _____ people\$_____.

Other Revenue (if any) - Recycle Sale, Money Draw, Raffles, Subsidy from Parent Club\$_____.

Total Revenue Per Season\$_____.

Projected Expenses for New Dancer Classes:

Hall Rental per night \$_____ times number of nights _____ per season\$_____.

Caller's fees per night \$_____ times number of nights _____ per season\$_____.

Total Expenses Per Season\$_____.

Should there be a shortfall of more than \$250.00 for the New Dancer Classes what means will the club use to recoup the remaining Shortfall or is the club in the financial position to absorb this shortfall (Answer on back of this form).

These new dancer classes will be held on a separate night from club dance nights yes _____ no _____

This is a new club yes _____ no _____

I/we agree to submit a year/season-end report on the actual total revenue and expenses for the club for the season and to report on the number of new dancers who completed or graduated at the end of the season.

Signed _____ Date _____

If you wish to add more information to support your application, please use the other side.

Revised March 2012

PLEASE SEND TO THE FVS&RDA PRESIDENT

FRASER VALLEY SQUARE & ROUND DANCE ASSOCIATION
SEASON END REPORT FOR CLUB RECEIVING NEW DANCER & OR ONE TIME ONLY GRANT
NAME OF CLUB OR INDIVIDUAL REPORTING: _____

Club Revenue for the Season: 20 to 20

Total dancer fees for the season (include club and new dancer fees).....\$ _____.
Total membership fees (if any).....\$ _____.
Money Draws, Recycle, Garage Sales, Etc.....\$ _____.
Party night guest fees.....\$ _____.
BC Federation & FV Association Grants\$ _____.
Other revenue (specify): Promotion Committee, Other Fund Raisers, Etc.\$ _____.
Total Revenue.....\$ _____.

Club Expenses for the Season:

Total hall rental for the season.....\$ _____.
Total Caller's / Cuer's fees for the season\$ _____.
Other expenses (specify).....\$ _____.
Total Expenses.....\$ _____.

Actual Revenue from New Dancer Classes:

Price per night \$ ____ per person times number of people ____, times number of nights ____ per season
.....\$ _____.
Membership fees \$ _____ (if any) per person times number of ____ people\$ _____.
.....\$ _____.
Other revenue (specify).....\$ _____.
Total Revenue per Season:.....\$ _____.

Actual Expenses Incurred By New Dancer Classes:

Hall rental per night \$ ____, times number of nights ____, per season\$ _____.
Caller's /Cuer's fees per night \$ ____, times number of nights ____, per season.....\$ _____.
Other expenses (if any) (advertising / promotion, etc.)\$ _____.
Total Expenses.....\$ _____.

Number of New Dancers Who Graduated at the End of the Season....._____

Signature: _____ Date: _____

PLEASE SUBMIT TO FVS&RDA TREASURER NO LATER THAN SEPT. 30